



## Employment Application

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Number of years at this address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Drivers License State/Number): \_\_\_\_\_

Email address: \_\_\_\_\_

Position Applying For: \_\_\_\_\_

Salary Desired: \_\_\_\_\_ PART TIME OR FULL TIME

Who were you referred by? \_\_\_\_\_

Have you applied with our company previously? \_\_\_\_\_

If offered employment what date are you available to begin work? \_\_\_\_\_

Are you legally eligible for employment in the United States? \_\_\_\_\_

Have you ever been convicted of any crime, including traffic violations? Yes or No If Yes, please explain: \_\_\_\_\_

***THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT UNLESS RELEVANT TO THE TYPE OF EMPLOYMENT.***

### APPLICANT EMPLOYMENT HISTORY

List your current or most recent employment first.

Employer Name: \_\_\_\_\_

Employer's Phone Number: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Salary: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

Dates of Employment (Month/Year): \_\_\_\_\_

Employer Name: \_\_\_\_\_

Employer's Phone Number: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Salary: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

Dates of Employment (Month/Year): \_\_\_\_\_

Employer Name: \_\_\_\_\_

Employer's Phone Number: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Salary: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

Dates of Employment (Month/Year): \_\_\_\_\_

**APPLICANT'S EDUCATION AND TRAINING**

High school/GED Name and Address

\_\_\_\_\_

College/University or Secondary School Name and Address

\_\_\_\_\_

Did you receive a degree? Yes or No

Other Training (graduate, technical, vocational):

\_\_\_\_\_

Military Service: Yes or No

Branch: \_\_\_\_\_

Specialized Training: \_\_\_\_\_

**REFERENCES**

List two people who would be able to provide a professional reference for you.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

**CERTIFICATION**

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize GC RENOVATIONS, Inc to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and education organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its President, the employment relationship will be "at will" In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of GC Renovations, INC, except in a specific written contract of employment signed on behalf of the organization by its President, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE

\_\_\_\_\_

Date

\_\_\_\_\_